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5 Additionally on that page, Line 24, Mr. Pires asked that the clarification be made that the four
6 Board members noted live in the Pelican Marsh area west of Airport Road.

7 **On a MOTION by Tony Scire and a second by Tim Jackoboice, the Minutes as amended were**
8 **unanimously approved by the Board.**

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10 **FINANCIALS**

11 The ten-month financials ending July 31 showed the District in a favorable cash position of
12 \$2,500,000, with some minor due to and due from items from the debt service fund for certain
13 administrative costs and expenses to support the remaining bond fund.

14 Reserves for cash flow and contingencies were about \$1,400,000 of the cash amount.

15 Other assets and depreciated assets, including land, infrastructure, guard gates, buildings and
16 equipment were \$25,000,000, with total assets standing at \$27,000,000, against \$134,000 in
17 liabilities.

18 The income statement showed total revenues year-to-date at \$72,000 above budget, primarily
19 due to some of the undesignated fund balances that were used this year to offset some of the
20 capital programs, the landscape project in particular.

21 Total ad valorem assessments were \$3,417,000, which was 97 percent of the total budget for
22 the year.

23 Looking through the expense side of the income statement, Mr. Dorrill noted that every cost
24 center was still below budget, with the exception of things that have been discussed
25 throughout the year, such as mulch and pine straw, which has seen a 20 percent increase over
26 the past few years. Total expenses in all categories were \$22,000 below budget year-to-date.

27 **On a MOTION by Tony Scire and a second by Joe Diaz, the financials were then unanimously**
28 **accepted by the Board.**

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5 **MANAGER’S REPORT**

6 **A. Audit Renewal Letter**

7 The audit renewal letter remains unchanged from the previous year with Mr. Phillips, who has
8 been their auditor for several years. Fees remain unchanged and include out-of-pocket
9 expenses for this presentation. The cost is \$19,500.

10 **On a MOTION by Tim Jackoboice and a second by Tony Scire, the Chairman was unanimously**
11 **authorized to sign the audit renewal letter for the coming year.**

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13 **B. Letter to Community for Resident Text Alerts**

14 All residents received this letter which relates to the guest text notification process. No
15 complaints have been received from the public on this item, and 66 new source documents
16 have been received thus far. Mr. Walsh thanked Christopher Dorrill for his management of the
17 mailout process.

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19 **C. Lake Management Bid Award**

20 Mr. Dorrill advised the Board that their vendor, Lake and Wetlands, who has done very good
21 work for the District, has an expired contract at this point. As a result of the bidding process,
22 some very good bids have been received, which range from \$126,000 per year to \$165,000.

23 Solitude Lake Management, based in Fort Myers, was the lowest and most responsive bid of the
24 four that were received at \$126,684 for a three-year contract. The next lowest bid was the
25 current vendor, Lake and Wetlands, at \$150,000 per year.

26 Staff has recommended the low bidder, but suggested that a termination provision be included
27 in any contract in the event they cannot perform as per the contract requirements. Mr. Walsh
28 briefly discussed the bid received from Solitude Lake Management, and they have a good
29 reputation, and provided a list of well-known local communities who they provide services to.
30 Mr. Walsh recommended approval of staff’s recommendation, and Mr. Pires noted that their

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5 standard contract does include a termination provision. He added that there are several items
6 that needed to be added or deleted in their proposed contract, and that the Board could
7 approve it subject to Mr. Pires checking it for legal sufficiency and making any necessary
8 changes. Mr. Dorrill also wanted to make sure that Worker’s Comp was included in the
9 insurance parameters.

10 **On a MOTION by Tim Jackoboice and a second by Don Pomerantz the Board unanimously**
11 **accepted the contract for lake management from Solitude Lake Management subject to Mr.**
12 **Pires’ review for legal sufficiency.**

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14 **D. Golf Tournament License Agreement**

15 The two upcoming professional golf events, the Shark Shootout and the LPGA Championship
16 Tour will be held back to back this year. The Shark Shootout’s charities is the benefitting
17 partner this year, and the tournament presenter. This allows them access and use of the right-
18 of-way of the roadways for patron transportation and deliveries, and use of a temporary
19 parking lot for volunteers, vendors and television equipment on the two-mile parcel at the
20 intersection of Vanderbilt and Livingston Road underneath the FPL lines.

21 Staff is recommending approval of the agreement to be held on December 7th through the 12th.
22 The contract has been reviewed by Mr. Pires and has been approved with a few minor changes
23 and corrections.

24 **On a MOTION by Joe Diaz and a second by Tony Scire, the Chairman was unanimously**
25 **authorized to sign the license agreement for the Golf event to be held in December.**

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27 **ATTORNEY’S REPORT**

28 **A. COVID 19**

29 The Governor’s executive order allowing the remote meetings for governmental entities expires
30 on September 30, and Mr. Pires will keep the Board undated on this

5 The Governor has extended the state of emergency in Florida until midnight, November 3.

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7 **ENGINEER’S REPORT**

8 **A. Road Paving Bids**

9 Bids have been requested for this work, and Mr. Burford asked the Board if they would advise
10 him if any assistance is needed on this.

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12 **SUPERVISORS’ REQUESTS**

13 **A. Review of Access Control Software**

14 Mr. Scire thanked Mr. Calamari for his help and expertise in putting this program together, as
15 well as Steve Burke and Matt who gave them some good input from the residents’ perspective.
16 Twenty-four gated communities were surveyed, and 75 percent of them use ISN, which is the
17 District’s current vendor. They looked at two other vendors, but felt that ISN was the best fit
18 for the District, as it is local and very responsive.

19 Features and possibilities with ISN were evaluated for the best access control system for the
20 community, and a timeline was set up for the implementation of the different features it was
21 felt the community needed. Three phases were set up, and the first phase to be implemented
22 this year, including visitor screening, smart kiosk and new pass printer, was described, at a cost
23 of \$26,769 for four program modules feature enhancements.

24 For clarification, Mr. Walsh indicated that the first two features made it better for residents
25 calling in without getting a busy signal. The smart kiosk program would be at all three gates to
26 enable a visitor to screen their pass to have the gate open.

27 Phase 2 includes driver license capture, which captures, enters and syncs drivers licenses into
28 the gatekeeper program. The photo link system links photos to guest entry with homeowners’
29 files. That program costs \$12,132.

30 Phase 3 in a visitor license plate reader, which will cost \$24,000. After discussion, the

5 Committee felt that it would be better to purchase these when the new gatehouses were built.
6 The last area is still in the process of development, and the Committee is ascertaining what the
7 benefits would be for the community. Mr. Scire advised that they were not yet ready to discuss
8 this final component, but they are evaluating it with the technicians and ISN.

9 Mrs. Scire’s three recommendations are to stay with ISN, to approve the \$26,760 for Phase 1
10 today, and finally, to consider the Phase 2 option noted for 2021 for \$12,132. His
11 recommendation would be to get both Phases done now for a total cost of almost \$39,000 as
12 the residents have waited long enough for this updated system. The Chairman agreed that
13 these two phases should be moved forward now.

14 Mr. Calamari noted that they tested the license plate reader at the Galleria gate, and it worked
15 92 percent of the time. It was not ready at that time, but it is ready now. It does require a
16 certain infrastructure, and the fact that the gatehouses are being rebuilt led to the decision to
17 do those two projects at the same time.

18 Mr. Scire stressed the importance of waiting until certain programs are perfected and ready to
19 be implemented rather than using them when they may not work correctly at all times.

20 In response to Mr. Burke’s question about tracking when a contractor or nonresident leaves the
21 community, Mr. Scire advised that they had looked at this component, but realized that it could
22 present a disadvantage with backup at the gate. They are, however, still looking at it.

23 Mr. Pires advised that a sign would have to be posted indicating that a camera is taking pictures
24 of the driver, to be sure that people are aware of that fact. As a governmental body, there are
25 different standards that the District must uphold, and the issue of privacy is greater for them.

26 **On a MOTION by Mr. Scire and a second by Mr. Diaz, moving forward with the six items in**
27 **Phase 1 and Phase 2 was unanimously approved by the Board, as well as an associated**
28 **budget amendment for \$38,901 to cover those costs.**

29 Mr. Scire will continue to work with Mr. Calamari on the last components of the access control
30 system.

5 B. Fiscal Year 2021 Work Plan

6 While the work plan for 2021 was approved at the last meeting, Mr. Walsh advised that Mr.
7 Vanover has developed a timetable for the work. The Board members were provided with
8 copies, and it basically indicates when each of the projects will be executed.

9 Mr. Vanover advised that Mrs. Goetz had been hired for the landscape renovation along Pelican
10 Marsh Boulevard, and he is meeting with her on site the following day to review the remaining
11 areas that need to be done. It is hoped that bids will be obtained to get Phase 2 done by
12 November.

13 Currently there is a contractor on site who is pressure washing the gutters, and he has
14 completed Oak Moss and the small roads off of Pelican Marsh Boulevard.

15 **On a MOTION by Tim Jackoboice and a second by Mrs. Scire, the work plan timetable was**
16 **unanimously approved by the Board.**

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18 C. Architect to Design Gatehouses and Board Approval

19 Mr. Walsh noted that Mr. Dorrill will take the lead on this complicated project to review the
20 plans and come back to the Board with a recommendation. Mr. Walsh asked that Mr.
21 Jackoboice be appointed as the point person to liaison with Mr. Dorrill and Mr. Vanover on this
22 project, and Mr. Jackoboice agreed to fill this position.

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24 **PUBLIC COMMENT**

25 Joe Sparks from Grand Isle asked if the Board had considered a total remodel of the gatehouses
26 as opposed to taking them down, and Mr. Walsh noted that both the outside and inside of
27 these buildings needed serious work, and he wasn't sure that it would be money saving to try
28 to remodel as opposed to completely redoing.

29 Mr. Sparks added that he has noted in his observations of other renovations on guard houses
30 that the lane nearest to the gatehouse is being covered for protection of the guards,

5 as well as the inside of the guardhouse itself. Mr. Dorrill noted that this would be up to the
6 architect, and added that he has already been contacted by a firm that would like to be on the
7 proposal list.

8 Staff has also suggested that a design/builder be hired as opposed to just a general contractor
9 to implement an architect's plans. Mr. Dorrill advised that they will bring back some
10 suggestions with renderings for the Board very quickly.

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12 **ADJOURNMENT**

13 Mr. Dorrill noted that the next meeting would be held on October 21st, and the meeting was
14 adjourned at 9:46 a.m. **on a MOTION by Don Pomerantz and a second by Tony Scire.**