

1 **PELICAN MARSH COMMUNITY DEVELOPMENT DISTRICT**
2 **NAPLES, FLORIDA**
3 **Regular Meeting of the Board of Supervisors**
4 **May 19, 2021**

5
6 The regular meeting of the Pelican Marsh Community Development District Board of
7 Supervisors was held on Wednesday, May 19, 2021, at 9:00 a.m. at the Pelican Marsh
8 Community Center, Naples, Florida.
9

10 **SUPERVISORS PRESENT**

11 Edward Walsh, Chairman
12 Joe Diaz, Secretary
13 Tony Scire, Treasurer (Via Speakerphone)
14 Tim Jackoboice, Supervisor

15 **ALSO PRESENT**

16 Neil Dorrill, Manager, Dorrill Management Group
17 Christopher Dorrill, Field Manager, Dorrill Management Group
18 John Vanover, Operations Manager
19 Tony Pires, District Counsel
20 Brent Burford, District Engineer

21 **ROLL CALL**

22 Mr. Walsh opened the meeting, noting that four members were in attendance with Mr.
23 Scire participating via speakerphone. Mr. Pomerantz was not present.

24
25 **On a MOTION by Tim Jackoboice and a second by Edward Walsh, the Board**
26 **unanimously approved Mr. Scire's participation via speakerphone due to**
27 **exceptional circumstances.**
28

29 **PUBLIC COMMENT**

30 Mr. ** from Timarron made a request to further reduce noise associated with the
31 pneumatic aerator. Mr. Vanover was asked to adjust the time of operation.

1 **APPROVAL OF AGENDA**

2 **On a MOTION by Tim Jackoboice and a second by Joe Diaz, the agenda was**
3 **unanimously approved as submitted.**
4

5 **APPROVAL OF APRIL 2021 MINUTES**

6 **On a MOTION by Tony Scire and a second by Tim Jackoboice, the minutes were**
7 **unanimously approved as amended.**
8

9 **FINANCIALS**

10 The six-month financials, to the end of March, were provided to the Board, and Mr.
11 Dorrill noted that the balance sheet showed approximately \$3,421,000 in cash. The first
12 half of the new capital reserve was funded at \$176,000, which by year's end will stand
13 at \$353,000. As offsets against that there are two reserves, cash flow at \$850,000 and
14 the contingency reserve at \$625,000. Adjusted current assets are \$2,123,192 against
15 \$114,000 in payables.

16 The income statement showed \$88,999 in non-ad valorem assessments that came in
17 during the month of March, and a similar amount during April. At the end of six months
18 94 percent of the annual revenues have been received.

19 There have been significant transponder sales, with \$19,100 in new transponders year-
20 to-date.

21 Going through the cost centers, Mr. Dorrill noted that Mr. Vanover continues to do a
22 good job in maintaining the total cost outlook, with total operating expenses at \$248,000
23 below budget year-to-date.

24 **On a MOTION by Tony Scire and a second by Tim Jackoboice, the Financials**
25 **were then unanimously accepted by the Board.**

26 **MANAGER'S REPORT**

27 **A. Update on Design/Build Shortlist - Entry Renovations**

28 The Phase II document for the prospective design/build firms to replace the three
29 existing guard gates was sent out, and a mandatory preproposal conference will be held
30 on April 30th. Bid and renderings from the firms will be expected two weeks later, at
31 which time the short list committee will be empaneled. Hopefully there will be a
32 recommendation for the Board at the June or July meeting.

33 Staff is exploring a guaranteed maximum price contract with Mr. Pires, and they are
34 working on some logistics regarding tearing down or rebuilding the existing structures.

1 **B. Update on Phase II/III Landscape Construction**

2 The Phase III plans are almost completed, and phase 2A bids are expected in early
3 June or July, which was done in house. All the areas where lighting has been added
4 have been completed. Fourteen pallets of sod have been put down, and many new
5 plants have been added and the older ones removed.

6 Phase III will involve the work from the Foundation to 41 on Pelican Marsh Boulevard, at
7 that point an outside contractor will be used. Hopefully a bid and cost proposals will be
8 available at the May meeting, so the work can begin this summer.

9 **C. FY 2022 Budget Approval/Resolution of Public Hearing**

10 Mr. Dorrill provided a brief overview of the FY 2022 budget. The overall budget remains
11 the same as FY 2021. Total revenues will be \$3,995,458 with non-ad valorem
12 assessments of \$3,898,890 or \$1,322 per unit. The budget includes a 3% COL increase
13 for wages and associated management fees. Mr. Dorrill indicated the appropriate
14 motion should include authorizing the Chairman to execute Resolution 2021-2
15 approving the proposed budget and establishing August 18, 2021, as the Public Hearing
16 date for its adoption. **A MOTION was made by Tim Jackoboice and a second by Joe**
17 **Diaz and adopted unanimously.**

18 **D. Spring 2021 Sidewalk/Valley Gutter Replacement**

19 The Board reviewed the proposal and authorized the contract in an amount of \$___ to
20 ___ on a **MOTION by Mr. Diaz and a second by Mr. Jackoboice that carried**
21 **unanimously.**

22 **ATTORNEY'S REPORT**

23 Mr. Pires had nothing to report at this time.

24 **ENGINEER'S REPORT**

25 Mr. Burford had nothing to report at this time.

26 **SUPERVISORS' REQUESTS**

27 The Supervisors had no additional items.

28 **ADJOURNMENT**

29 The next meeting will be held on June 16.

30

31 **On a MOTION by Tony Scire and a second by Joe Diaz, the meeting was**
32 **adjourned at 9:20 a.m.**