

1 **PELICAN MARSH COMMUNITY DEVELOPMENT DISTRICT**
2 **NAPLES, FLORIDA**

3 **Regular Meeting of the Board of Supervisors**

4 **November 16, 2022**

5 The regular meeting of the Pelican Marsh Community Development District Board of
6 Supervisors was held on Wednesday, November 16, 2022, at 9:00 a.m. at the Pelican
7 Marsh Community Center, Naples, Florida.

8 **SUPERVISORS PRESENT**

9 Edward Walsh, Chairman

10 Tim Jackoboice, Vice Chairman

11 John Minty, Treasurer

12 Dean Sieperda, Supervisor

13 **ALSO PRESENT**

14 Neil Dorrill, Manager, Dorrill Management Group

15 Christopher Dorrill, Field Manager

16 John Vanover, Operations Manager

17 Tony Pires, District Counsel

18 Brent Burford, District Engineer

19 James Calamari, Access Control

20 **ROLL CALL/APPROVAL OF AGENDA**

21 All the Supervisors were present.

22 **A. Oath of Office: Robert “Bob” Giannetti, John Minty, Tim Jackoboice**

23 All three supervisors were sworn in by Mr. Dorrill.

24 **B. Election of Officers**

25 Mr. Walsh was nominated to continue as chairman and was unanimously elected. Mr.
26 Walsh nominated Mr. Jackoboice as vice chair, Mr. Minty as treasurer, and Mr. Dorrill
27 as secretary. These positions were unanimously approved.

1 **PUBLIC COMMENT**

2 No public comment was received at this time.

3 **APPROVAL OF MINUTES OCTOBER 2022**

4 Line 26 needs to be removed from page 1. On page 2 line 13 under the public
5 comment, the stop sign requested should be corrected to say at the intersection Pelican
6 Marsh Blvd and Oakmont Drive. On line 15 it is not on Savannah it is at Marsh Run on
7 Pelican Marsh Blvd. On page 5 line 24 it should read that Mr. Vanover used the
8 information from the property appraiser website. On page 6, line 31 it should read
9 directions not corrections. **On a MOTION by Mr. Sieperda and a second by Mr. Minty**
10 **the minutes were approved as amended.**

11 **SEPTEMBER PRELIMINARY YEAR END FINANCIALS**

12 On the balance sheet, the District at year end had almost \$1,900,000 in cash,
13 \$1,163,000 in the general fund and a separate \$713,000 in the capital reserve. Cash
14 flow and emergency contingencies were also fully funded at \$1,400,000. That leaves a
15 balance of the total current assets minus the reserves at \$402,000 against \$64,000 in
16 payables at the end of the fiscal year. Total non-ad valorem assessments for the year
17 were \$3,760,000 against the budget of \$3,898,000. That represents about 96%, the
18 difference is from the discounts that are taken during early payments. Total revenues for
19 the year separate from the water management fees paid by Tiburon and NCH were
20 \$3,840,157. The total operating budget through the end of the year, even with the
21 special market rate pay adjustments, was \$3,331,000 against a budget of \$3,313,000.
22 **On a MOTION by Mr. Giannetti and a second by Mr. Jackoboice the preliminary**
23 **year end financials were accepted.**

24 **MANAGER'S REPORT**

25 **A. Tiburon Entry Landscape/Hardscape Conceptual Designs**

26 The design firm was met with three weeks ago. A proposed contract has been received
27 for Tiburon. There is a separate proposal to develop concept drawings for what the new
28 Tiburon entrances might look like. Mr. Dorrill spoke with the general manager at the Ritz
29 Carlton. She told him that they have their own plans to update their signage at the
30 intersection of Airport and Vanderbilt beach road. The Marriot corporation owns their
31 signs.

1 The landscaping in front of the Tiburon signage was also reviewed by the District's
2 landscape architect. The Board will review proposals for the relandscaping once they
3 are received. Mr. Vanover will also look at the scope of work and see what his team
4 could do versus what may need to be done by an outside company.

5 **B. FY 23 Workplan Schedule**

6 The timetable constructed by Mr. Vanover was presented for the proposed 2023
7 workplan. The workplan itself was discussed last month. **On a MOTION by Mr. Walsh**
8 **and a second by Mr. Sieperda, the final fiscal year 2022/2023 workplan was**
9 **unanimously approved.**

10 **C. Traffic Control Proposal, Pelican Marsh/Oakmoss Blvd**

11 An evaluation for the request for the stop signage was received from the District's
12 engineer. It is eligible to have separate stop signs on the median lane. They would be in
13 conformance with the traffic safety manual. The pole for the sign costs about \$1500
14 each. **On a MOTION by Mr. Minty and a second by Mr. Giannetti the Board**
15 **approved moving forward with installation of the two requested stop signs at a**
16 **cost of about \$3000.**

17 **D. Tiburon Fountain**

18 The Tiburon fountain is up and operational. This project has been worked on for over a
19 year.

20 **E. FY 23 Lake Restoration Contract Renewal**

21 The total contract value is \$163,725. It is within the budgeted \$165,000. Work is
22 typically done in the spring after Easter when lake levels are down and before the start
23 of the rainy season. The preconstruction conference would be done around March or
24 April with the work following in May or June. This is a known and respected contractor
25 who has been used by the District for over ten years. The company is American
26 Shoreline Restoration. **On a MOTION by Mr. Sieperda and a second by Mr.**
27 **Jackoboice the contract renewal was approved.**

28 **ATTORNEY'S REPORT**

29 Attorney Pires had nothing to report.

1 **SUPERVISORS' REQUESTS**

2 **A. FY 22 Year End Bonus**

3 Mr. Walsh reviewed the bonus amounts Mr. Vanover, Mr. Dorrill, Chendo, Mr. Calamari,
4 and Christopher received last year. Mr. Vanover and Mr. Dorrill received \$4000. Chendo
5 who oversees all the landscapers and Mr. Calamari received \$2000. Christopher
6 received \$750. The rest of the employees receive either \$200, \$300, or \$500 depending
7 on their tenure with the company. **On a MOTION by Mr. Jackoboice and a second by**
8 **Mr. Minty, Christmas bonuses were approved to be distributed at the discretion of**
9 **the District Manager.**

10 **PUBLIC COMMENT**

11 No public comment was received at this time.

12 **ADJOURNMENT**

13 The next meeting will be December 21 at 9:00 a.m. **On a MOTION by Mr. Sieperda**
14 **and a second by Mr. Giannetti, the meeting was adjourned at 9:26 a.m.**