

1 **PELICAN MARSH COMMUNITY DEVELOPMENT DISTRICT**
2 **NAPLES, FLORIDA**

3 Regular Meeting of the Board of Supervisors

4 April 19, 2023

5 The regular meeting of the Pelican Marsh Community Development District Board of
6 Supervisors was held on Wednesday, April 19, 2023, at 9:00 a.m. at the Pelican Marsh
7 Community Center, Naples, Florida.

8 **SUPERVISORS PRESENT**

9 Edward Walsh, Chairman

10 Tim Jackoboice, Vice Chairman

11 John Minty, Treasurer

12 Dean Sieperda, Supervisor

13 Robert Giannetti, Supervisor

14 **ALSO PRESENT**

15 Neil Dorrill, Manager, Dorrill Management Group

16 Christopher Dorrill, Field Manager

17 John Vanover, Operations Manager

18 Tony Pires, District Counsel

19 Brent Burford, District Engineer

20 John Hammel, Access Control

21 **ROLL CALL/APPROVAL OF AGENDA**

22 All supervisors were present for the meeting.

23 Request to continue agenda item 5b concerning the ISN Upgrades for the May meeting.

24 **On a MOTION by Mr. Giannetti and a second by Mr. Sieperda the agenda was**
25 **approved, item 5b will be continued for the May meeting.**

1 **PUBLIC COMMENT**

2 Anita Lynne from Ventura brought up concerns surrounding the sidewalk on the North
3 side of the Galleria. The sidewalk invites residents to cross the highly trafficked section
4 of the shopping center with cars traveling more than 40 mph. She requests a three-way
5 stop be added like the one at Troon Lakes. Mr. Minty responded and stated per new
6 county code lights need to be added to the crosswalk and similar crosswalks need to be
7 placed at all similar crossings within the district. Mr. Walsh instead suggests they
8 station a rover at the crossing on Saturdays while the farmer's market is taking place.

9 Steve Higenbuckle from Tiburon's master HOA requested an update to see what the
10 lake maintenance plan is. The district spends approximately \$60,000 on lake
11 maintenance per year and plans to fix some of the lake bank erosion as well.

12 Mary Carver of Tiburon has an interest in expanding her lanai. She has received the
13 HOAs approval already and was told to also seek approval from the district. Mr. Pires
14 explained there is a district easement on the back section of the property. Two oak
15 trees will need to be removed to allow equipment to move into the easement as needed.
16 The lanai expansion request will be put on the agenda for next month to allow sufficient
17 time to look at drawings of the proposed expansion.

18 Tim Schaefer, President of Grand Isle HOA mentioned that conversation came up at
19 their last board meeting concerning the deterioration of the fence along Vanderbilt. The
20 noise from Vanderbilt Beach Road has become quite loud. It is his hope that during
21 construction a more substantial barrier will be put in place. It was explained to him that
22 the fence is made from concrete. It is repaired and maintained as needed. Do not
23 believe any barrier will be put in place.

24 **APPROVAL OF MINUTES**

25 Page 1, line 22 replace 'Marsh Road' with 'Marsh Run', replace 'Pelican Bay Blvd.' with
26 'Pelican Marsh Blvd.' and replace 'windy' with 'winding'.

27 Page 3, line 29 add 'year' after 'fiscal'.

28 Page 4, line 22 add 'home' before 'delivery' to clarify.

29 Page 4, line 14 & 15 insert 'landscape plan'.

30 Page 5, line 3 add 'they were' after 'realize' and before 'shafted'.

1 **FINANCIALS**

2 At month end there was \$3.2 million cash in hand. \$982,000 was in the capital reserve
3 fund and \$3.1 million was in the general operating account. An additional \$500,000 was
4 transferred into the capital reserve account which will be funded in the second quarter.
5 There was \$41,000 in payables. \$141,000 was collected in non-ad valorem
6 assessments. This pushes the year-to-date primary revenue to slightly more than \$4
7 million, which is about \$74,000 ahead of the prior year. Interest income for one month
8 was \$14,000. When the budget was put together only anticipated collecting about
9 \$12,000 for the entire year. Total year to date operating expenses is about \$35,000
10 below budget. The total of all expenditures is approximately \$200,000 under budget.

11 **MANAGER'S REPORT**

12 **A. Intro John Hammel - Access Control**

13 John Hammel is the new access control manager. John spent the first part of his career
14 with the City of Elkhart, Indiana police department. He finished his career as the senior
15 in command in charge of the investigation division with Elkhart. After 29 years he
16 moved to SW Florida and most recently had the same access control position at Quail
17 West.

18 **B. ISN Upgrades for Gatehouse Renovations**

19 Continued to May meeting.

20 **C. Hardscape/Signage Renovations**

21 Met with the architect that designed the gatehouses, Josh Belly. He did a change order
22 for the sign work and will get a proposal to see how much it will cost. A set of plans and
23 specifications will be obtained to submit for permitting.

24 **D. Gatehouse Renovations**

25 The gatehouse renovation project is underway. The contractor showed up on time
26 following last month's meeting. Will be reusing the brick pavers because they still
27 appear to be structurally sound. The US 41 gatehouse will be completed during the
28 Summer when less people are here. The project is on schedule and on budget.

29 **E. Median Landscaping - Vanderbilt/Airport**

30 Mr. Dorrill met with the new county commissioner to reintroduce the current funding
31 model. Approximately 3-5 years ago county staff convinced the then county

1 commission to no longer fund median or streetscape improvements as part of the urban
2 area. Mr. Dorrill informed the commissioner that in the entire urban area only three
3 roads are without landscaping on arterial highways. All three are in his district. The
4 commissioner will have a staff level meeting with one or both county managers to
5 discuss the landscaping issue. Progress is being made and Mr. Dorrill will keep the
6 board advised.

7 **ATTORNEY'S REPORT**

8 **A. License Agreement**

9 Continuing to work with Collier County regarding the Goodlette Frank widening project.
10 All documents will be drafted and executed at the next meeting, including the land
11 maintenance contract.

12 **ENGINEER'S REPORT**

13 **A. Roundabout in Tiburon**

14 Discussion pertaining to the use of a yield sign or stop sign at the Tiburon roundabout.
15 According to Joe Debono at Johnson Engineering a stop sign cannot be utilized, only a
16 yield sign.

17 **SUPERVISORS' REQUESTS**

18 **A. Marsh Run/Speeding at Golf Course**

19 At the last meeting representatives of Marsh Run spoke about people coming in and out
20 of the golf course parking lot and not stopping at the stop sign. Mr. Walsh spoke with
21 the golf course manager and asked him to send an email reminder to all members
22 instructing them to obey the stop sign. The email has been sent. When season picks
23 up again in about 9 months another email will be sent reminding members to please
24 obey the stop sign.

25 **B. Summer Schedule**

26 Mr. Walsh asked the board members to contact Mr. Minty after the meeting to give him
27 their summer schedules. That way he will know who will be present at each upcoming
28 meeting during the summer months.

29 **PUBLIC COMMENT**

30 No public comment was received at this time.

1 **ADJOURNMENT**

- 2 The next meeting will be May 17, 2023, at 9:00 a.m. The tentative budget will be
3 presented at this meeting. **On a MOTION by Mr. Giannetti and a second by Mr.**
4 **Sieperda, the meeting was adjourned at 10:10 a.m.**