

1 **PELICAN MARSH COMMUNITY DEVELOPMENT DISTRICT**
2 **NAPLES, FLORIDA**

3 Public Hearing and Regular Meeting of the Board of Supervisors
4 August 16, 2023

5 The public hearing and regular meeting of the Pelican Marsh Community Development
6 District Board of Supervisors was held on Wednesday, August 16, 2023, at 9:00 a.m. at
7 the Pelican Marsh Community Center, Naples, Florida.

8 **SUPERVISORS PRESENT**

9 Edward Walsh, Chairman

10 Tim Jackoboice, Vice Chairman

11 John Minty, Treasurer

12 Robert Giannetti, Supervisor, By Phone

13 **ALSO PRESENT**

14 Neil Dorrill, Manager, Dorrill Management Group, By Phone

15 Christopher Dorrill, Field Manager

16 John Vanover, Operations Manager

17 Tony Pires, District Counsel

18 Brent Burford, District Engineer

19 John Hammel, Access Control

20
21 **ROLL CALL/APPROVAL OF AGENDA**

22 4 supervisors were present at the meeting.

23 **On a MOTION by Mr. Jackoboice and a second by Mr. Minty the agenda was**
24 **approved. A motion was made by Mr. Jacoboice and seconded by Mr. Minty to**
25 **allow Mr. Giannetti to fully participate in the meeting by phone.**

26 **PUBLIC COMMENT**

27 Several residents spoke related to their concerns that the new Vanderbilt gatehouse did
28 not look acceptable. Mr. Walsh responded that the style was developed with a resident

1 focus group and approved and permitted over a year ago. The precast cladding,
2 columns, architectural shutter and lighting all remain to be installed.

3

4 **APPROVAL OF MINUTES JULY 2023**

5 **The minutes were accepted on a MOTION by Mr. Giannetti and a second by Mr.**
6 **Minty.**

7 **FINANCIALS**

8 These are the 8th month financials through June. The district had \$2.75 million in cash
9 at end of the month, \$1,220,000 was in the operating account and \$1.5 million was in
10 the capital reserve account which is the principal source of funds for the guard gate
11 project and the Tiburon landscape renovations. Reserves are for contingency and cash
12 flow. \$52,000 in payables outstanding at months end and \$40,000 in non-ad valorem
13 assessments were received, these would have been delinquent. \$12,500 in interest
14 was collected in one month making the total revenue collected for the month \$52,369
15 and the total revenue collected year to date \$4,259,000. On the expense side, slightly
16 over budget, year to date about \$27,000 over budget which speaks to the County rate
17 increase for irrigation water and special market rate payment adjustments made earlier
18 in the year. Capital spending was a little over budget because the start of the guard
19 gate replacement project was continued. The total expenditures remain under budget
20 overall.

21 **The financials were accepted on a MOTION by Mr. Minty and a second by Mr.**
22 **Jackoboice.**

23 **MANAGER'S REPORT**

24 **A. Guard House Update**

25 Progress has been good; Vanderbilt is nearing completion, and all associated internet
26 and security lines are installed. Final shutters, lighting and the FPL meter remain to be
27 done. The next gate to be started is the US-41, however that is under review.

28 **B. Pelican Marsh Hardscape**

29 Hardscape plans were received but did not include lettering on the entry signs.
30 Management is working with Lykins SignTek to have that be added to the project with
31 hopes of having a complete proposal by next months meeting.

1 **C. FY 24 Pay Adjustment**

2 Mr. Dorrill indicated the proposed FY 24 pay adjustment was scheduled for 5% in May.
3 Recent turnover and difficulties in recruiting lead Mr. Walsh to suggest increasing the
4 amount by 10% effective September 1, 2023.

5 **On a MOTION by Mr. Minty and a second by Mr. Jackoboice the pay increase was**
6 **accepted.**

7 **D. Surplus Equipment**

8 Mr. Dorrill indicated two pieces of equipment needed to be declared surplus for sale.

9 **On a MOTION by Mr. Minty and a second by Mr. Jackoboice the equipment was**
10 **declared surplus and was to be sold.**

11 **E. Tiburon Landscape Proposal**

12 The sidewalk and bench to be poured and installed in the coming weeks at the sitting
13 area near the lake in Tiburon. Management continues to work with landscape architect,
14 Ellen Goetz, on this project which is nearing completion.

15 **ENGINEER'S REPORT**

16 No engineering report was received at this time.

17 **PUBLIC COMMENT**

18 None.

19 **ADJOURNMENT**

20 The next meeting will be September 20, 2023, at 9:00 a.m. **On a MOTION and a**
21 **second, the meeting was adjourned at 9:46 a.m.**